



GRIFFITHS PARRY

LAWYERS & NOTARY

Honest Different Clever

FORM 2 KIT FOR AGENTS

Instructions for digital distribution (for email and online onboarding)

01 SDS (Form 2) Info Flyer (Digital)_GPLAW: A one-page flyer you can co-brand and use in your digital materials.

How to use:

- Open the PDF
- Add your agency logo
- Save a branded copy for your team to attach to emails and include in digital listing kits

02 Seller Onboarding Email_GPLAW: A pre-written email template designed for digital Seller onboarding.

How to use:

- Customise the Word doc with your agency name and details
- Review and complete the checklist steps inside the file
- Copy the subject line and body text to your email
- Attach your co-branded flyer and include the link: <https://forms.gplaw.com.au/Seller-disclosure>
- Send the email to each new Seller as part of your onboarding process

QR Codes ready to insert into your marketing materials, listing presentations, and pre-listing documents.

03 SDS Form2_QR code_JPEG_GPLAW: Black QR code against white background in JPEG

04 SDS Form2_QR code_PNG_GPLAW: Black QR code against transparent background (for use on light coloured backgrounds)

05 SDS Form2_QR code_SVG_GPLAW: Editable graphic to change colour of QR code or background

How to use:

- Insert the PNG, SVG, or JPEG file into your document, webpage or artwork file
- (Optional) Add a hyperlink to the image: <https://forms.gplaw.com.au/Seller-disclosure>

Instructions for print distribution (for physical handouts)

01 SDS (Form 2) Info Flyer (Print)_GPLAW: A one-page flyer you can print to leave at your reception area and hand out during open homes or appraisals.

How to use:

- Open the PDF
- Add your agency logo
- Save the updated file by changing YOUR AGENCY within the file name
- Proceed to print at Officeworks (*recommended*) or in-house

02 Officeworks page_Flyer printing: A shortcut to take you directly to Officeworks' Flyers page

Same-day printing at Officeworks:

- Go to [Officeworks' Flyers page](#)
- Choose your preferred **Pack Size**
- Select **A5** (148 x 210mm) as the **Finished Size**
- Click **Create**
- Click **Upload your design** and select your customised PDF